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Enclosure

4-3135

JUL -7 1953

MEMORANDUM FOR: Inspector General

SUBJECT : Report of Personnel Positions Organizationally
Located Outside the Personnel Office

1. In accordance with your verbal request of 11 June 1953, there is forwarded herewith a tabulation of those positions carried on currently authorized tables of organization, outside the regular Personnel Office organization, which are concerned in whole or in part with personnel support-type activities.

2. The tabulation reflects two categories of positions: (a) those calling for substantially full-time effort on personnel activities, and (b) those estimated to require more than 25% but less than a majority effort on personnel activities.

3. Attention is invited to the fact that within the Office of Communications and the DD/P organization, additional personnel are detailed or engaged in personnel support-type activities. In this latter category are three Communications Technicians (Radio), who are detailed full time, and numerous Operations Officers (Case Officer or Project Officer), who, because of the nature of their assignments, are required to establish personal contacts with covert and semi-covert individuals. This latter relationship includes the personal affairs as well as operational matters, but is in most instances requiring less than 25% effort, hence, such positions have not been reported.

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GEORGE D. MELOON
Personnel Director

1 Enclosure
Tabulation of Positions
DD/A, DD/I, TRO, DD/P,
Communications

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